

To drop an A-State Concurrent Enrollment course **after the 10th day of class**, you and your parent/guardian must complete, sign, and date this form. **When completed, take the form to your high school counselor** who will return it to the A-State Concurrent Enrollment Program office.

Refund Dates/Amounts:
 August 21-25: 100%
 August 28-September 5: 75%
 After September 8: none
Last day to drop: November 17
After this date, only grades of A, B, C, D or F will be issued.

Refund Dates/Amounts:
January 8-12: 100%
January 16-23: 75%
After January 24: none
Last day to drop: April 5
*After this date, only grades of A,
B, C, D or F will be issued.*

Student Name: _____
High School: _____
A-State ID Number: _____

<i>Course Name</i>	<i>CRN</i>	<i>Class Period</i>	<i>Instructor Name</i>

- I am responsible to pay any outstanding financial obligations to Arkansas State University.
- A "W" or Withdrawal grade will be awarded on my transcript for the course(s) from which I am withdrawing.
- Withdrawing from a concurrent course may impact my high school academic plan.

<i>Student Name</i>	<i>Student Signature</i>	<i>Date</i>
<i>Parent/Guardian Name</i>	<i>Parent/Guardian Signature</i>	<i>Date</i>

After reviewing the student's academic records, I give my permission for the student to complete the schedule adjustment for the course(s) above.

Counselor Name *Counselor Signature* *Date*

Optional Counselor Comments:

Questions? Please call (870) 680-8365

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